

Clinton Township Sewerage Authority

Meeting Minutes— May 2, 2024

Chairman Krommenhoek called the meeting to order at 8:32 a.m.

Statement of Adequate Notice

Chairman Krommenhoek stated adequate public notice had been provided in accordance with the Open Public Meetings Act.

Pledge of Allegiance

Attendance Roll Call:

Steven Krommenhoek, Chairman	present
Daniel McTiernan, Vice Chairman	present
Edward Schneider, Secretary	present
Katrin Glode-Sethna (remotely), Treasurer	present
Joseph Wrba	absent

Also present:

Bill Glaser (remotely), Council Liaison
Chris Langhart (remotely), General Counsel
John Ruschke (remotely), Engineer
Roger Parr (remotely), Licensed Operator
Prantik Chakraborty (remotely), Licensed Operator
Meliss Paulus (remotely), Administrator
Tara Stokes, Clerk

Minutes

March 7, 2024 – Closed Session
April 4, 2024 – Open Session

A motion was made by Edward Schneider and seconded by Daniel McTiernan to approve the closed session minutes from the March 7, 2024 meeting and open session minutes from the April 4, 2024 meeting. There being no further discussion, a voice vote was called. All ayes.

Public Comment

None

Old Business/Current Business

Capacity Requests

There was nothing new to report or discuss.

Pending Connections

- 248-250 Hamden Rd
- 1728 Route 31 – Caldwell Property

There was nothing new to report or discuss.

- 6 West Street

It is noted that Ms. Paulus will need to request additional escrow for engineering expenditures. The Treatment Works Application was signed by the Authority and returned to Mr. Chris Nusser of French and Parrello Associates.

- 13 Moebus Place – Warehouse

It is noted that construction on the property has started.

- 1707 Route 31 – Dunkin Donuts/Gas Station

Mr. Tyagi signed the Reservation Agreement and provided a check for 25% of the connection fee in the amount of \$4,628.67. A resolution will need to be passed to authorize the Clinton Township Sewerage Authority Chairman to sign the Reservation Agreement.

Chairman Krommenhoek moved, and Edward Schneider seconded a motion to authorize the Clinton Township Sewerage Authority Chairman to sign the Reservation Agreement. There being no further discussion, the roll was called.

Resolution #41-2024

Steven Krommenhoek	Yes
Daniel McTiernan	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent

Route 31 Development

- 1734 Route 31 – Medical Office Building
- 1732 Route 31 – Fair Share Housing Ingerman

The Clinton Township Sewerage Authority and Ingerman continue to have weekly status meetings to discuss progress.

Mr. Ruschke suggested that the Authority adopt a resolution authorizing Chairman Krommenhoek to sign the Treatment Works Application, contingent upon Mott McDonald signing off on any applicable engineering documentation and/or Developer's Agreement.

Chairman Krommenhoek moved, and Edward Schneider seconded a motion to authorize the Clinton Township Sewerage Authority Chairman to sign the Treatment Works Application contingent upon Mott McDonald signing off on any applicable engineering documentation and/or Developer's Agreement. There being no further discussion, the roll was called.

Resolution #42-2024

Steven Krommenhoek	Yes
Daniel McTiernan	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent

Capital Budget Plan

There was nothing new to report or discuss.

Preventative Maintenance Program

Ms. Paulus is working on sending letters to property owners advising them of the laws on illegal sump-pumps as the first course of action to see if that helps mitigate some of the I&I flow. All letters will be approved by the legal counsel before being mailed to the property owners. Additionally, Mr. Ruschke recommended possibly videoing the line during a rain event and/or smoke testing if the letters show no improvement.

Clinton Twp. Fair Share Housing

- Clinton LIHTC LLC/Clinton Woods (84 Affordable, Community Bldg.)

This will be discussed during the Operator's Report.

Mini Pump Stations

There was nothing new to report or discuss.

Country Club Drive Associates

Mr. Langhart, General Counsel, will request an update from Mr. Pralgever, Special Counsel.

Maple Ave/Route 641 Infiltration & Inflow

It is noted that Maple Ave and County Route 641 had been discussed during Preventative Maintenance Program.

NHHS

- I & I

There was nothing new to report or discuss.

- Rebuild

Mr. Chakraborty provided a status update on the NHHS Pump Station Rehabilitation upgrade. Construction is on time, on schedule. A new schedule will be dispersed once received from VNL LLC. VNL is digging a line for the trench for JCPL to lay new electrical lines. Next week it is anticipated that the wet wells and valve chambers will be installed. Ms. Paulus and Mr. Chakraborty suggested an onsite walk-through, which will be scheduled in the next few weeks.

Ms. Paulus advised the board that a resolution needs to be passed to amend previously passed resolution 34-2024, as the price decreased from \$12,172.83 to \$12,148.68 for the JCPL Transformer Bank.

Katrin Glode-Sethna moved, and Chairman Krommenhoek seconded a motion to amend previously passed resolution 34-2024, as the price decreased from \$12,172.83 to \$12,148.68 for the JCPL Transformer Bank. There being no further discussion, the roll was called.

Resolution #43-2024

Steven Krommenhoek	Yes
Daniel McTiernan	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent

Mr. Chakraborty left the meeting at 8:57 a.m.

- HC Vo-Tech

Mr. Krommenhoek has been in communication with Mr. Todd Bonsall, HCVSD Superintendent, regarding the reservation agreement. Based off some delays in construction, it is anticipated that the new Vo-Tech will open in 2025.

Water's Edge Force Main

This will be discussed during Mr. Parr's operators report.

New Business

Operator's Report

Mr. Parr provided a written report. The following activities/issues were reported:

- Pump Station Activities
 - All stations are operational. The stations have been inspected weekly, with data taken and baskets cleaned. All pump station high level alarms were tested for the month.

- 4/15 – NSU Services installed the new Waters Edge PS P2.
- 4/19 – NSU operator met with Rapid Pump and Meter to inspect all Waters Edge PS air release and flush manholes.
- 4/30 - Pumping Services perform the pump inspections and install the new spare pump at Hamden Road PS. Early evaluation determined that both pump impellers had hair line cracks and P2 had excessive wear on the wear ring. Final evaluation to follow.
- Pump Station Issues
 - 4/26 – Deer Meadow PS P2 VFD was tripping out. NSU Services pulled the pump and removed rags from the pump volute.
 - 4/26 – Deer Meadow PS building exhaust fan would not run. NSU Services replaced the belts but there is some unusual noise while running. The exhaust fan may need to be replaced. We will monitor.
- Collection System Activities
 - 4/24 – NSU operations pumped out the Clinton Woods FM air release and flush manholes for inspection.
- Alarms
 - None
- SSO's
 - None
- Additional Items
 - None
- Mark Outs
 - 181 total mark out requests received.
 - 35 requests were in the service area.
 - 1 request required an in-field mark out.

A brief discussion ensued regarding the Natural System's Utilities pumping out the Clinton Woods force main air release and flushed manholes on April 14, 2024. It was recommended that Clinton Woods post a maintenance bond, since only Clinton Township was on the performance bond. Mr. Ruschke will make sure the maintenance bond is posted before signing off on the CO.

Additionally, Mr. Parr received the videoing and inspection of Beaver Ave and Grayrock Road from Russel Reid. Both areas appear structurally fine. There is a known "bellying" on Beaver Ave that gathers debris, and it was cleaned during the line inspection.

2024 Pump Station Lawn Care Proposals

Ms. Paulus sought three proposals for 2024 pump station lawn care maintenance. Balaney Contracting LLC provided a proposal of \$650.00 per month, which is the same price as last year. Samson Concrete & Masonry, LLC declined to provide a proposal. 96 Landscape provided a proposal of \$625.00 per month.

Katrin Glode-Sethna moved, and Chairman Krommenhoek seconded a motion to accept the proposal of Balaney Contracting LLC in the amount of \$650.00 per month for 2024 pump station lawn care maintenance. There being no further discussion, the roll was called.

Resolution #44-2024

Steven Krommenhoek	Yes
Daniel McTiernan	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent

Certification of Funds

Mr. Langhart, General Counsel, suggested that in accordance with the Local Public Finance Notice 2017-10 the authority pass a resolution to designate individuals permitted to certify funds on behalf of the Authority. It was recommended that Ms. Paulus, Administrator, and Ms. Stokes, Clerk, be authorized to do so.

Katrin Glode-Sethna moved, and Chairman Krommenhoek seconded a motion to authorize Ms. Paulus and Ms. Stokes to certify funds. There being no further discussion, the roll was called.

Resolution #45-2024

Steven Krommenhoek	Yes
Daniel McTiernan	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent

Vouchers

Daniel McTiernan moved, and Chairman Krommenhoek seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Daniel McTiernan	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent

There being no further business to discuss, upon motion duly made, seconded, and unanimously passed, the meeting was adjourned at 9:14 a.m.

ATTEST:

Taralyn Stokes, Clerk

Steven Krommenhoek, Chairman