

Clinton Township Sewerage Authority

**Meeting Minutes— March 7, 2024**

Chairman Krommenhoek called the meeting to order at 8:36 a.m.

**Statement of Adequate Notice**

Chairman Krommenhoek stated adequate public notice had been provided in accordance with the Open Public Meetings Act.

**Pledge of Allegiance**

**Attendance Roll Call:**

|   |         |
|---|---------|
| Steven Krommenhoek, Chairman              | present |
| Peter Geiger, Vice Chairman               | absent  |
| Edward Schneider, Secretary               | absent  |
| Katrin Glode-Sethna (remotely), Treasurer | present |
| Joseph Wrba (remotely)                    | present |
| Daniel McTiernan                          | present |

**Also present:**

Bill Glaser (remotely), Council Liaison  
Chris Langhart (remotely), General Counsel  
John Ruschke (remotely), Engineer  
Roger Parr (remotely), Licensed Operator  
Prantik Chakraborty (remotely), Licensed Operator  
Meliss Paulus (remotely), Administrator  
Tara Stokes, Clerk

**Nomination of Vice-Chair**

Mr. McTiernan was elected Vice-Chairman at last month's reorganization meeting. It was determined he could not serve as Vice-Chairman as an Alternate member. Chairman Krommenhoek stated Vice-Chairman Geiger submitted his resignation to Mayor Mullay last night. He requested to table this until the April 4<sup>th</sup> meeting.

**Minutes**

February 8, 2024 – Open & Closed Sessions  
April 6, 2023 – Closed Session

A motion was made by Chairman Krommenhoek and seconded by Katrin Glode-Sethna to approve the open and closed session minutes from the February 8, 2024 meeting and the closed session minutes from the April 6, 2023 meeting. There being no further discussion, a voice vote was called. All ayes.

Ms. Paulus introduced Mr. John Ruschke. He is Nancy Wohlleb's replacement since she has resigned from Mott MacDonald.

### **Public Comment**

None

### **Old Business/Current Business**

#### Capacity Requests

There was nothing new to report or discuss.

#### Pending Connections

- 13 Moebus Place – Warehouse
- 248-250 Hamden Rd

There was nothing new to report or discuss.

- 6 West Street

It is noted that the Township of Clinton is currently working with the developer regarding deadlines on site plan approvals and re-upped agreements.

- 1707 Route 31 – Dunkin Donuts/Gas Station

Mr. Ruschke issued comments to Bayer Risse-Engineering Inc regarding the revised sewer connection plan that had been submitted to the Authority for review. Mr. Ruschke will provide an update when one becomes available.

#### Route 31 Development

- 1728 Route 31 – Caldwell Property
- 1734 Route 31 – Medical Office Building
- 1732 Route 31 – Fair Share Housing Ingerman

Mr. Ruschke has been in contact with Mr. Long of Ingerman regarding the proposed project. Ingerman will be sending the preliminary plans and calculations to review before they finalize the design. The condition of the force main is needed. Cleanouts will need to be done, cleaning and videoing will be done.

#### Capital Budget Plan

There was nothing new to report or discuss.

### Preventative Maintenance Program

Mr. Parr will follow up with Russell Reid for the cleaning videos of Beaver Ave; Gray Rock Road; and Center Street, which have not been received yet.

### Clinton Twp. Fair Share Housing

- Clinton LIHTC LLC/Clinton Woods (84 Affordable, Community Bldg)

On February 27, 2024, the Town of Clinton Water Department notified the Clinton Township Sewerage Authority office of a manhole overflowing on Route 31 South. After further investigation by a Natural Systems Utilities operator, it was found that the Clinton Woods PS force main was leaking due to a compromised fitting in a flush connection manhole. Anthony Weigand, PIRHL, was contacted to resolve the issue. Natural Systems Utilities contacted Russell Reid to provide a 5,000-gallon pump truck to stop the overflow and provide support for AMI, PIHRL's sub-contractor, during the repair. NJDEP Hotline was notified of the overflow.

### Mini Pump Stations

There was nothing new to report or discuss.

### Country Club Drive Associates

There was nothing new to report or discuss.

### Maple Ave/Route 641 Infiltration & Inflow

A brief discussion ensued, and Ms. Paulus is obtaining the number of customers serviced by the Maple Ave PS.

### NHHS

- I & I

There was nothing new to report or discuss.

- Rebuild

Mr. Chakraborty provided a positive status update on the NHHS Pump Station Rehabilitation upgrade. There is not any anticipated work for next week, however if any new equipment shows up and is installed Mr. Chakraborty will provide updates. The fabrication of the precast unit is in progress, payment has been made to Precast Manufacturing so there should be no reason for any delays. The valve chamber and station chamber should be delivered by the end of March. The generator is expected to be delivered in April. Everything is on-point for the timeline.

It is noted that on February 23, 2024 the Clinton Township Sewerage Authority office was notified of a sewer backup at NHHS. A Natural Systems Utilities operator investigated the backup and found that the issue was the responsibility of the school.

Mr. Chakraborty left the meeting at 9:07 a.m.

- HC Vo-Tech

There was nothing new to report or discuss.

### Water's Edge Force Main

A brief discussion ensued regarding the repair and replacement of the air flush vales of the Water's Edge Force Main. Mr. Parr will open the manholes and provide photos of the force main.

## New Business

### Operator's Report

Mr. Parr provided a written report. The following activities/issues were reported:

- Pump Station Activities
  - All stations are operational. The stations have been inspected weekly, with data taken and baskets cleaned. All pump station high level alarms were tested for the month.
  - 2/8/24 – P3 replaced cracked fuel lines on the Water's Edge PS generator. Replaced the battery coolant and belts and block heater hoses on the Deer Meadows PS generator. Replaced the belts on the Cramer Creek PS generator. Replaced the block heater on the BB1 generator. Replaced cracked fuel lines on the BB2 generator.
  - 2/21/24 - NSU operator responded to Pump 1 having excessively high run time resulting from low gpm at the Deer Meadow PS. NSU Services pulled the pump and removed rags from the pump volute.
  - 2/28/24 - NSU operator responded to a pump 2 high run time issue at the Maple Ave PS. NSU Services troubleshot the issue and found the electrical contactor was faulty. NSU Services replaced the electrical contactor and overloads.
- Collection System Activities
  - 2/23/24 – CTSA office was notified of a sewer backup at NHHS. A NSU operator investigated the backup and found that the issue was the responsibility of the school.
- Alarms
  - 2/27/24 - NSU operator responded to a pump 2 failure at the BB1 PS. The pump would not reset. NSU Services pulled the pump for evaluation. Repair cost for the 2021 installed pump and a quote for a new pump will be provided.

- 3/5/24 – NSU operator responded to low level alarm at Hamden Road PS. The operator found the pump off float to be faulty. NSU Services replaced the faulty off float.
- SSO's
  - 2/29/24 - The Town of Clinton Water Department notified the Clinton Township Sewerage Authority office of a manhole overflowing on Route 31 South. After further investigation by a NSU operator, it was found that the Clinton Woods PS force main was leaking due to a compromised fitting in a flush connection manhole. Anthony Weigand, PIHRL, was contacted to resolve the issue. NSU contacted Russell Reid to provide a 5,000-gallon pump truck to stop the overflow and provide support for AMI, PIHRL's sub-contractor, during the repair. NJDEP Hotline was notified of the overflow.
- Additional Items
  - Hamden Road PSI Pump Inspection Quote
  - 229 total mark out requests received.
  - 25 requests were in the service area.
  - 2 requests required an in-field mark out.

Mr. Parr provided a quote for the inspection of the pumps at Hamden Road pump station by Pumping Services Inc in the amount of \$1,383.00. After a brief discussion, it was recommended that Pump Services install the new pump and inspect the second pump.

Chairman Krommenhoek moved, and Katrin Glode-Sethna seconded a motion to allow Pumping Services Inc to install a new pump and inspect the second pump not to exceed \$3,000.00. There being no further discussion, the roll was called.

Resolution #29-2024

|                     |        |
|---------------------|--------|
| Steven Krommenhoek  | Yes    |
| Peter Geiger        | Absent |
| Edward Schneider    | Absent |
| Katrin Glode-Sethna | Yes    |
| Joseph Wrba         | Yes    |
| Daniel McTiernan    | Yes    |

Mr. Ruschke and Mr. Parr left the meeting at 9:26 a.m.

Establish New Meeting Time – 8:30 a.m.

A brief discussion ensued to amend the monthly meeting time from 6:30 p.m. every first Thursday of the month, to 8:30 a.m. every first Thursday of the month.

Katrin Glode-Sethna moved, and Chairman Krommenhoek seconded a motion to amend the monthly meeting time from 6:30 p.m. every first Thursday of the month, to 8:30 a.m. every first Thursday of the month. There being no further discussion, the roll was called.

Resolution #30-2024

|                     |        |
|---------------------|--------|
| Steven Krommenhoek  | Yes    |
| Peter Geiger        | Absent |
| Edward Schneider    | Absent |
| Katrin Glode-Sethna | Yes    |
| Joseph Wrba         | Yes    |
| Daniel McTiernan    | Yes    |

Ms. Stokes left the meeting at 9:27 a.m.

**Executive Session**

Upon motion duly made, seconded, and unanimously passed, the Clinton Township Sewerage Authority entered executive session at 9:27 a.m. to discuss personnel matters. Action may be taken.

**Open Session**

Upon motion duly made, seconded, and unanimously passed the motion to exit executive session and enter open session 9:46 a.m. All ayes.

A brief discussion ensued regarding the QPA Bonus for Ms. Stokes, Clerk.

Chairman Krommenhoek moved, and Katrin Glode-Sethna seconded a motion to provide Ms. Stokes half of the \$2,500.00 QPA bonus (\$1,250.00) now and the remaining \$1,250.00 upon passing the QPA exam. There being no further discussion, the roll was called.

Resolution #31-2024

|                     |        |
|---------------------|--------|
| Steven Krommenhoek  | Yes    |
| Peter Geiger        | Absent |
| Edward Schneider    | Absent |
| Katrin Glode-Sethna | Yes    |
| Joseph Wrba         | Yes    |
| Daniel McTiernan    | No     |

**Vouchers**

Chairman Krommenhoek moved, and Katrin Glode-Sethna seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

|                    |     |
|--------------------|-----|
| Steven Krommenhoek | Yes |
|--------------------|-----|

|                     |        |
|---------------------|--------|
| Peter Geiger        | Absent |
| Edward Schneider    | Absent |
| Katrin Glode-Sethna | Yes    |
| Joseph Wrba         | Yes    |
| Daniel McTiernan    | Yes    |

There being no further business to discuss, upon motion duly made, seconded, and unanimously passed, the meeting was adjourned at 9:56 a.m.

ATTEST:

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Taralyn Stokes, Clerk

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Steven Krommenhoek, Chairman