

State of New Jersey
Department of Community Affairs
Division of Local Government Services
ADOPTED AUTHORITY BUDGET

ADOPTED BUDGET TRANSMITTAL PACKAGE (After Adoption of Budget)

Submit all budget related materials in one package to: *Bureau of Authority Regulation Affairs, Division of Local Government Services, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0803.* Check the box of each item to indicate that it is included in budget or has been completed.

Adopted Authority Budget Document

- 2 copies of the Adopted budget document submitted that includes all pages completed
- All items on the Introduced Budget Transmittal Package completed and included
- Page C-6 Signed with Manual Signature along with title, address, e-mail address, phone number and fax number.
- Page C-7 Resolution of the Authority governing body approving the introduced budget is enclosed with recorded vote
Note: Aye Votes must total a majority of the full membership of the governing body (Not including Alternates in total)

PDF of Adopted Budget (All pages)

- Submit a pdf copy of the budget package (Adopted) to authoritiesunit@dca.nj.gov with the name of the authority in the **subject line along with wording Adopted Budget.**

Official's Signature:			
Name:	Edward Schneider		
Title:	Secretary		
Address:	79 Beaver Ave, Suite 5 Clinton, NJ 08809		
Phone Number:	908-735-5026	908-735-5026	908-735-5026
E-mail address:	ctsa@embarqmail.com		

2021 AUTHORITY BUDGET

Certification Section

2020

Clinton Township Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2020 TO December 31, 2020

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwent CPA, RMA Date: 10/18/2019

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2021 PREPARER'S CERTIFICATION


Clinton Township Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	William Colantano Jr.		
Title:	Certified Public Accountant / Registered Municipal Accountant		
Address:	BKC, CPAs, PC 39 State Route 12, Ste 2, Flemington, NJ 08822		
Phone Number:	908-782-7900	Fax Number:	908-782-4328
E-mail address	wmc@bkc-cpa.com		

2021 APPROVAL CERTIFICATION

Clinton Township Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Clinton Township Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 1 day of October, 2020.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Edward Schneider		
Title:	Secretary		
Address:	79 Beaver Ave, Suite 5 Clinton, NJ 08809		
Phone Number:	908-735-5026	Fax Number:	908-735-8916
E-mail address	ctsa@embarqmail.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	Clintontwpnj.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The complete annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Steve Krommenhoek

Title of Officer Certifying compliance

Chairman

Signature

2021 AUTHORITY BUDGET RESOLUTION

Clinton Township Sewerage Authority

FISCAL YEAR: FROM: January 1, 2021 **TO:** December 1, 2021

WHEREAS, the Annual Budget and Capital Budget for the Clinton Township Sewerage Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 has been presented before the governing body of the Clinton Township Sewerage Authority at its open public meeting of October 1, 2020; and

WHEREAS, the schedule of rents, fees and other charges, shown on **Budget Page F-2** in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves shown on **Budget Page F-4**, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program shown on **Capital Budget Page CB-3**, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Clinton Township Sewerage Authority, at an open public meeting held on October 1, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Clinton Township Sewerage Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Clinton Township Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 5, 2020.

(Secretary's Signature)

(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Steve Krommenhoek				
Peter Geiger				
Edward Schneider				
Katrin Sethna				
Michael Maurer				
Daniel McTiernan				

Note Fill in the name of Each Commissioner and indicate their recorded Vote

2021 ADOPTION CERTIFICATION

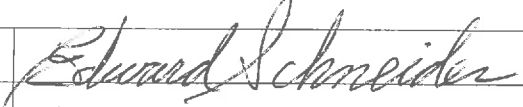
Clinton Township Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

Note: This is filled on for Adoption of the Budget Don't fill in for Introduction of the Budget

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Clinton Township Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 5 day of, November, 2020.

Officer's Signature:			
Name:	Edward Schneider		
Title:	Secretary		
Address:	79 Beaver Ave, Suite 5 Clinton, NJ 08809		
Phone Number:	908-735-5026	Fax Number:	908-735-8916
E-mail address	ctsa@embarqemail.com		

Res# 53-2020
2021 ADOPTED BUDGET RESOLUTION

This resolution is for Adoption of the Budget Only Don't use for introduction of the Budget
 Note Fill in the name of Each Commissioner and indicate their recorded Vote

Clinton Township Sewerage Authority
AUTHORITY

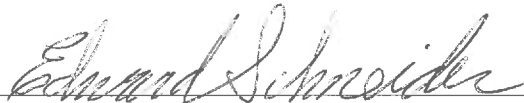
FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

WHEREAS, the Annual Budget and Capital Budget/Program for the Clinton Township Sewerage Authority for the fiscal year beginning January 1, 2021 and ending, December 31, 2021 has been presented for adoption before the governing body of the Clinton Township Sewerage Authority at its open public meeting of November 5, 2020; and

WHEREAS, the Annual Budget Page F-1 and Capital Budget page CB-3 as presented for adoption reflects each item of revenue Budget page F-2 and appropriation budget page F-4 in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Clinton Township Sewerage Authority, at an open public meeting held on November 5, 2020 that the Annual Budget and Capital Budget/Program of the Clinton Township Sewerage Authority for the fiscal year beginning, January 1, 2021 and, ending, December 31, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


 (Secretary's Signature)

Nov 5, 2020
 (Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Steve Krommenhoek	X			
Peter Geiger	X			
Edward Schneider	X			
Katrin Sethna	X			
Michael Maurer	X			
Daniel McTiernan				Did not vote

Note Fill in the name of Each Commissioner and indicate their recorded Vote

2021 AUTHORITY BUDGET

Narrative and Information Section

2021 AUTHORITY BUDGET MESSAGE & ANALYSIS

Clinton Township Sewerage Authority

AUTHORITY - BUDGET

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

Revenues: Interest decreased 100% due to the declining interest rates.

Expenses:

Administration:

Salary & Wages increased 12.1% and Fringe Benefits increased 67.6% as a result of adding a full-time employee.

Office Rent increased 13.3% due to an increase in the office lease after the landlord made multiple improvements to the building.

Miscellaneous expenses:

Office supplies and expenses decreased 40% in anticipation of less need for supplies compared to the prior year.

Postage decreased 16.67% as a result of discontinuing the postage meter rental.

Education expenses decreased 50% due to less anticipated classes to be attended.

Cost of provided service

Maintenance labor – contracted decreased 10.8% due to an expected savings from change in maintenance company.

Utilities decreased 12.5% to align the budget with the actual expenses.

Miscellaneous expenses:

Travel decreased 20% resulting from less travel because of COVID restrictions leading to more virtual activities.

NJ on Call (markouts) decreased by 14.29% to better align the budget with actual expenditures.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. **(Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)**

Although COVID-19 has impacted the economy, the authority does not believe that the impact on the proposed budget will be significantly impacted.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Unrestricted Net Position to be utilized to balance the budget and for rate stabilization purposes.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

Not applicable.

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

The proposed budget does not reflect an anticipated deficit from 2019 operations when adding back the accrued unfunded pension liability and related deferred inflows/outflows.

The deficit reported in the most recent audit is a result of the implementation of GASB 68 for pension liabilities. The deficit is planned to be funded by the State of NJ and through continued pension assessments funded by the Authority on an annual basis.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (**Answer as "Rates Are Staying the Same"**))

Rates are staying the same.

AUTHORITY CONTACT INFORMATION 2021

Please complete the following information regarding this Authority. **All** information requested below must be completed.

Name of Authority:	Clinton Township Sewerage Authority		
Federal ID Number:	22-212-8671		
Address:	79 Beaver Ave, Suite 5		
City, State, Zip:	Clinton	NJ	08809
Phone: (ext.)	908-735-5026	Fax:	908-735-8916

Preparer's Name:			
Preparer's Address:	BKC CPAs, PC 39 State Route 12, Ste 2		
City, State, Zip:	Flemington	NJ	08822
Phone: (ext.)	908-782-7900	Fax:	908-782-4328
E-mail:	wmc@bkc-cpa.com		

Chief Executive Officer:(1)	Steve Krommenhoek, Chairman		
Phone: (ext.)	908-735-5026	Fax:	908-735-8916
E-mail:	skrommenhoek.ctsa@embarqmail.com		

Chief Financial Officer(1)	Meliss Paulus		
Phone: (ext.)	908-735-5026	Fax:	908-735-8916
E-mail:	ctsa@embarqmail.com		

Name of Auditor:	William Colantano Jr. CPA RMA		
Name of Firm:	BKC, CPAs, PC		
Address:	39 State Route 12, Ste 2		
City, State, Zip:	Flemington	NJ	08822
Phone: (ext.)	908-782-7900	Fax:	98-782-4328
E-mail:	wmc@bkc-cpa.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Clinton Township Sewerage Authority

(Name)

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2019 or 2020**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **2**
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2019 or 2020**) Transmittal of Wage and Tax Statements: **\$87,792.37**
- 3) Provide the number of regular voting members of the governing body: **6 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (Regional Authorities may have more than 7 members) s per statute for your Authority)**
- 4) Provide the number of alternate voting members of the governing body: **0 (Maximum is 2)**
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **No.**
If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering)
Yes
If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **No.**
If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? **No.**
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **No.**
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **No.***If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **No.**
If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. ***Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).***

Compensation is determined as the finance committee reviews the needs of the Authority and availability of financial resources.

11) Did the Authority pay for meals or catering during the current fiscal year? **No.**

If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **No.**

If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel **No.**
- b. Travel for companions **No.**
- c. Tax indemnification and gross-up payments **No.**
- d. Discretionary spending account **No.**
- e. Housing allowance or residence for personal use **No.**
- f. Payments for business use of personal residence **No.**
- g. Vehicle/auto allowance or vehicle for personal use **No.**
- h. Health or social club dues or initiation fees **No.**
- i. Personal services (i.e.: maid, chauffeur, chef) **No.**

If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **No.**

If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)

15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **No.**

If "yes," attach explanation including amount paid.

16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **No.**

If "yes," attach explanation including amount paid.

17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **No, not required for the Authority since all debt of the authority has been issued by the NJ Environmental Infrastructure Trust. However, applicable documents have been submitted to the NJEIT.**

If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)

- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **No.** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **No.** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

(This page is directions for filling in page (N-4 (2-of 2) (No answers should be entered on this page)

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
Clinton Township Sewerage Authority**

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2019 or 2020). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Clinton Township Sewerage Authority
 For the Period January 1, 2021 to December 31, 2021
 Position (Can Check more than 1 Column for each person)
 Reportable Compensation from Authority (W-2/1099)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Other Public Entities Listed in Column O	Reportable Compensation From Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
1 Melisz Paulus	Administrator	35	X	X	X	X		\$ 75,000	\$ 7,500		\$ 25,461	\$ 107,961	None				\$ 107,961		
2 Steve Krommenhoek	Chairman	5	X	X	X	X		1,100			1,100	None					1,100		
3 Peter Geiger	Vice Chairman	3	X	X	X	X		1,000			1,000	None					1,000		
4 Edward Schneider	Secretary	3	X	X	X	X		1,000			1,000	None					1,000		
5 Katrin Glode-Sethna	Treasurer	3	X	X	X	X		1,000			1,000	None					1,000		
6 Michael Maurer	Member	3	X	X	X	X		1,000			1,000	None					1,000		
7 Daniel McTiernan	Alternative member	3	X	X	X	X		1,000			1,000	Clinton Township	Board of Adjustment	1	0	0	1,000		
8																	0		
9																	0		
10																	0		
11																	0		
12																	0		
13																	0		
14																	0		
15																	0		
Total:								\$ 81,100	\$ 7,500	\$ -	\$ 25,461	\$ 114,061				\$ -	\$ -	\$ 114,061	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Clinton Township Sewerage Authority
 For the Period January 1, 2021 to December 31, 2021

If Not Applicable X this box Below

	Annual Cost		# of Covered Members (Medical & Rx)	# of Covered Members (Medical & Rx)	Annual Cost per Employee	Total Cost Estimate Proposed Budget	Total Prior year Year Cost (Decrease)	% Increase (Decrease)
	Proposed Budget	Employee Proposed Budget						
Active Employees - Health Benefits - Annual Cost								
Single Coverage	1	\$ 11,812	1	1	\$ 11,812	\$ 11,555	\$ 257	2.2%
Parent & Child		-			-	-	-	#DIV/0!
Employee & Spouse (or Partner)		-			-	-	-	#DIV/0!
Family		-			-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)		3,780					3,541	6.7%
Subtotal:	1	15,591	1	1		15,096	495	3.3%
Commissioners - Health Benefits - Annual Cost								
Single Coverage		-			-	-	-	#DIV/0!
Parent & Child		-			-	-	-	#DIV/0!
Employee & Spouse (or Partner)		-			-	-	-	#DIV/0!
Family		-			-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)		-			-	-	-	#DIV/0!
Subtotal	0	-	0	0				#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage		-			-	-	-	#DIV/0!
Parent & Child		-			-	-	-	#DIV/0!
Employee & Spouse (or Partner)		-			-	-	-	#DIV/0!
Family		-			-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)		-			-	-	-	#DIV/0!
Subtotal	0	-	0	0				#DIV/0!
GRAND TOTAL	1	\$ 15,591	1	1		\$ 15,096	\$ 495	3.3%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes No
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

2021 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Clinton Township Sewerage Authority
 For the Period January 1, 2021 to December 31, 2021

	FY 2021 Proposed Budget					Total All Operations	FY 2020 Adopted Budget Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A				
REVENUES									
Total Operating Revenues	\$ 1,294,600	\$ -	\$ -	\$ -	\$ 1,294,600	\$ 1,310,000	\$ (15,400)	-1.2%	
Total Non-Operating Revenues	-	-	-	-	-	-	-	#DIV/0!	
Total Anticipated Revenues	<u>1,294,600</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,294,600</u>	<u>1,310,000</u>	<u>(15,400)</u>	<u>-1.2%</u>	
APPROPRIATIONS									
Total Administration	284,700	-	-	-	284,700	254,350	30,350	11.9%	
Total Cost of Providing Services	947,500	-	-	-	947,500	953,800	(6,300)	-0.7%	
Total Principal Payments on Debt Service in Lieu of Depreciation	120,492	-	-	-	120,492	106,071	14,421	13.6%	
Total Operating Appropriations	<u>1,352,692</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,352,692</u>	<u>1,314,221</u>	<u>38,471</u>	<u>2.9%</u>	
Total Interest Payments on Debt	25,925	-	-	-	25,925	28,875	(2,950)	-10.2%	
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!	
Total Non-Operating Appropriations	<u>25,925</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,925</u>	<u>28,875</u>	<u>(2,950)</u>	<u>-10.2%</u>	
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	<u>1,378,617</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,378,617</u>	<u>1,343,096</u>	<u>35,521</u>	<u>2.6%</u>	
Less: Total Unrestricted Net Position Utilized	84,017	-	-	-	84,017	33,096	50,921	153.9%	
Net Total Appropriations	<u>1,294,600</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,294,600</u>	<u>1,310,000</u>	<u>(15,400)</u>	<u>-1.2%</u>	
ANTICIPATED SURPLUS (DEFICIT)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>#DIV/0!</u>	

Revenue Schedule

Clinton Township Sewerage Authority

For the Period January 1, 2021 to December 31, 2021

	FY 2021 Proposed Budget						Total All	FY 2020 Adopted	Proposed vs.	Proposed vs.
	Sewer	N/A	N/A	N/A	N/A	N/A	Operations	Budget	Adopted	Adopted
							Total All	Total All	All Operations	All Operations
									\$ Increase (Decrease)	% Increase (Decrease)
OPERATING REVENUES										
<i>Service Charges</i>										
Residential	1,289,600					\$ 1,289,600	\$ 1,290,000	\$ (400)		0.0%
Business/Commercial						-	-	-		#DIV/0!
Industrial						-	-	-		#DIV/0!
Intergovernmental						-	-	-		#DIV/0!
Other						-	-	-		#DIV/0!
Total Service Charges	1,289,600					1,289,600	1,290,000	(400)		0.0%
<i>Connection Fees</i>										
Residential						-	-	-		#DIV/0!
Business/Commercial						-	-	-		#DIV/0!
Industrial						-	-	-		#DIV/0!
Intergovernmental						-	-	-		#DIV/0!
Other						-	-	-		#DIV/0!
Total Connection Fees						-	-	-		#DIV/0!
<i>Parking Fees</i>										
Meters						-	-	-		#DIV/0!
Permits						-	-	-		#DIV/0!
Fines/Penalties						-	-	-		#DIV/0!
Other						-	-	-		#DIV/0!
Total Parking Fees						-	-	-		#DIV/0!
<i>Other Operating Revenues (List)</i>										
Interest income						-	15,000	(15,000)		-100.0%
Late fees	5,000					5,000	5,000	-		0.0%
Type in (Grant, Other Rev)						-	-	-		#DIV/0!
Type in (Grant, Other Rev)						-	-	-		#DIV/0!
Type in (Grant, Other Rev)						-	-	-		#DIV/0!
Type in (Grant, Other Rev)						-	-	-		#DIV/0!
Type in (Grant, Other Rev)						-	-	-		#DIV/0!
Type in (Grant, Other Rev)						-	-	-		#DIV/0!
Type in (Grant, Other Rev)						-	-	-		#DIV/0!
Type in (Grant, Other Rev)						-	-	-		#DIV/0!
Total Other Revenue	5,000					5,000	20,000	(15,000)		-75.0%
Total Operating Revenues	1,294,600					1,294,600	1,310,000	(15,400)		-1.2%
NON-OPERATING REVENUES										
<i>Other Non-Operating Revenues (List)</i>										
Type in						-	-	-		#DIV/0!
Type in						-	-	-		#DIV/0!
Type in						-	-	-		#DIV/0!
Type in						-	-	-		#DIV/0!
Type in						-	-	-		#DIV/0!
Type in						-	-	-		#DIV/0!
Total Other Non-Operating Revenue						-	-	-		#DIV/0!
<i>Interest on Investments & Deposits (List)</i>										
Interest Earned						-	-	-		#DIV/0!
Penalties						-	-	-		#DIV/0!
Other						-	-	-		#DIV/0!
Total Interest						-	-	-		#DIV/0!
Total Non-Operating Revenues						-	-	-		#DIV/0!
TOTAL ANTICIPATED REVENUES	\$ 1,294,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,294,600	\$ 1,310,000	\$ (15,400)	-1.2%

Prior Year Adopted Revenue Schedule

Clinton Township Sewerage Authority

FY 2020 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	1,290,000						\$ 1,290,000
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	1,290,000	-	-	-	-	-	1,290,000
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Interest income	15,000						15,000
Late fees	5,000						5,000
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	20,000	-	-	-	-	-	20,000
Total Operating Revenues	1,310,000	-	-	-	-	-	1,310,000
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned							-
Penalties							-
Other							-
Total Interest	-	-	-	-	-	-	-
Total Non-Operating Revenues	-	-	-	-	-	-	-
TOTAL ANTICIPATED REVENUES	\$ 1,310,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,310,000

Appropriations Schedule

Clinton Township Sewerage Authority

For the Period January 1, 2021 to December 31, 2021

	FY 2021 Proposed Budget						Total All	FY 2020 Adopted	\$ Increase	% Increase
	Sewer	N/A	N/A	N/A	N/A	N/A	Operations	Total All	Proposed vs.	Proposed vs.
								Operations	Adopted	Adopted
OPERATING APPROPRIATIONS										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 125,500						\$ 125,500	\$ 112,000	\$ 13,500	12.1%
Fringe Benefits	48,700						48,700	29,050	19,650	67.6%
Total Administration - Personnel	174,200	-	-	-	-	-	174,200	141,050	33,150	23.5%
<i>Administration - Other (List)</i>										
Professional Fees	68,000						68,000	70,000	(2,000)	-2.9%
Insurance	11,000						11,000	11,000	-	0.0%
Director's Fees	6,100						6,100	6,100	-	0.0%
Office Rent	10,200						10,200	9,000	1,200	13.3%
Miscellaneous Administration*	15,200						15,200	17,200	(2,000)	-11.6%
Total Administration - Other	110,500	-	-	-	-	-	110,500	113,300	(2,800)	-2.5%
Total Administration	284,700	-	-	-	-	-	284,700	254,350	30,350	11.9%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages							-	-	-	#DIV/0!
Fringe Benefits							-	-	-	#DIV/0!
Total COPS - Personnel							-	-	-	#DIV/0!
<i>Cost of Providing Services - Other (List)</i>										
Treatment Costs	675,000						675,000	675,000	-	0.0%
Maintenance Labor- Operator	163,000						163,000	158,000	5,000	3.2%
Maintenance Labor- Contracted	45,500						45,500	51,000	(5,500)	-10.8%
Utilities	35,000						35,000	40,000	(5,000)	-12.5%
Miscellaneous COPS*	29,000						29,000	29,800	(800)	-2.7%
Total COPS - Other	947,500	-	-	-	-	-	947,500	953,800	(6,300)	-0.7%
Total Cost of Providing Services	947,500	-	-	-	-	-	947,500	953,800	(6,300)	-0.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	120,492	-	-	-	-	-	120,492	106,071	14,421	13.6%
Total Operating Appropriations	1,352,692	-	-	-	-	-	1,352,692	1,314,221	38,471	2.9%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	25,925						25,925	28,875	(2,950)	-10.2%
Operations & Maintenance Reserve	-						-	-	-	#DIV/0!
Renewal & Replacement Reserve	-						-	-	-	#DIV/0!
Municipality/County Appropriation	-						-	-	-	#DIV/0!
Other Reserves	-						-	-	-	#DIV/0!
Total Non-Operating Appropriations	25,925	-	-	-	-	-	25,925	28,875	(2,950)	-10.2%
TOTAL APPROPRIATIONS	1,378,617	-	-	-	-	-	1,378,617	1,343,096	35,521	2.6%
ACCUMULATED DEFICIT										
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,378,617	-	-	-	-	-	1,378,617	1,343,096	35,521	2.6%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation	-						-	-	-	#DIV/0!
Other	84,017						84,017	33,096	50,921	153.9%
Total Unrestricted Net Position Utilized	84,017	-	-	-	-	-	84,017	33,096	50,921	153.9%
TOTAL NET APPROPRIATIONS	\$ 1,294,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,294,600	\$ 1,310,000	\$ (15,400)	-1.2%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 67,634.60 \$ - \$ - \$ - \$ - \$ - \$ - \$ 67,634.60

Clinton Township Sewerage Authority
Appropriations Schedule
For the Period January 1, 2021 to December 31, 2021
Miscellaneous Appropriations

<u>Account</u>	<u>Year</u>		<u>Difference</u>	<u>Percent Difference</u>
	<u>2021</u>	<u>2020</u>		
Miscellaneous Administration:				
Office Supplies and Expenses	\$ 1,500	\$ 2,500	\$ (1,000)	-40.00%
Postage	2,500	3,000	(500)	-16.67%
Computer Expenses	2,000	2,000	-	0.00%
Telephone	4,000	4,000	-	0.00%
Education	500	1,000	(500)	-50.00%
Advertising	500	500	-	0.00%
Contingency	1,000	1,000	-	0.00%
Debt Service Admin Fee	3,200	3,200	-	0.00%
Total	<u>\$ 15,200</u>	<u>\$ 17,200</u>	<u>\$ (2,000)</u>	-11.63%
Miscellaneous Cost of Providing Services:				
Repairs and Maintenance	\$ 15,000	\$ 15,000	\$ -	0.00%
Water	1,100	1,100	-	0.00%
Calibration	7,000	7,000	-	0.00%
Travel	2,000	2,500	(500)	-20.00%
NJ One Call	1,800	2,100	(300)	-14.29%
Capacity Reserve - Deer Meadows	2,100	2,100	-	0.00%
Total	<u>\$ 29,000</u>	<u>\$ 29,800</u>	<u>\$ (800)</u>	-2.68%

Prior Year Adopted Appropriations Schedule

Clinton Township Sewerage Authority

FY 2020 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 112,000						\$ 112,000
Fringe Benefits	29,050						29,050
Total Administration - Personnel	141,050	-	-	-	-	-	141,050
<i>Administration - Other (List)</i>							
Professional Fees	70,000						70,000
Insurance	11,000						11,000
Director's Fees	6,100						6,100
Office Rent	9,000						9,000
Miscellaneous Administration*	17,200						17,200
Total Administration - Other	113,300	-	-	-	-	-	113,300
Total Administration	254,350	-	-	-	-	-	254,350
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages							-
Fringe Benefits							-
Total COPS - Personnel	-	-	-	-	-	-	-
<i>Cost of Providing Services - Other (List)</i>							
Treatment Costs	675,000						675,000
Maintenance Labor- Operator	158,000						158,000
Maintenance Labor- Contracted	51,000						51,000
Utilities	40,000						40,000
Miscellaneous COPS*	29,800						29,800
Total COPS - Other	953,800	-	-	-	-	-	953,800
Total Cost of Providing Services	953,800	-	-	-	-	-	953,800
Total Principal Payments on Debt Service in Lieu of Depreciation	106,071	-	-	-	-	-	106,071
Total Operating Appropriations	1,314,221	-	-	-	-	-	1,314,221
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	28,875	-	-	-	-	-	28,875
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	28,875	-	-	-	-	-	28,875
TOTAL APPROPRIATIONS	1,343,096	-	-	-	-	-	1,343,096
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,343,096	-	-	-	-	-	1,343,096
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation							-
Other	33,096						33,096
Total Unrestricted Net Position Utilized	33,096	-	-	-	-	-	33,096
TOTAL NET APPROPRIATIONS	\$ 1,310,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,310,000

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 65,711.05 \$ - \$ - \$ - \$ - \$ - \$65,711.05

Debt Service Schedule - Interest

Clinton Township Sewerage Authority

If Authority has no debt X this box

	<i>Fiscal Year Ending in</i>						Total Interest Payments Outstanding		
	Adopted Budget Year 2020	Proposed Budget Year 2021	2022	2023	2024	2025		2026	Thereafter
<i>Sewer</i>									
NJ Environmental Info.- 2004 Issue	\$ 4,475	\$ 3,725	\$ 2,725	\$ 1,725	\$ 875	\$ -	\$ -	\$ 9,050	
NJ Environmental Info.- 2010 Issue	24,400	22,200	19,725	17,250	14,500	12,000	9,250	104,425	
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	28,875	25,925	22,450	18,975	15,375	12,000	9,250	113,475	
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	28,875	25,925	22,450	18,975	15,375	12,000	9,250	9,500	113,475
TOTAL INTEREST ALL OPERATIONS									

Net Position Reconciliation

Clinton Township Sewerage Authority

For the Period January 1, 2021 to December 31, 2021

FY 2021 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 9,228,633						\$ 9,228,633
Less: Invested in Capital Assets, Net of Related Debt (1)	8,290,662						8,290,662
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)	952,403						952,403
Total Unrestricted Net Position (1)	(14,432)	-	-	-	-	-	(14,432)
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	197,656						197,656
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	183,224	-	-	-	-	-	183,224
Unrestricted Net Position Utilized to Balance Proposed Budget	84,017						84,017
Unrestricted Net Position Utilized in Proposed Capital Budget	-						-
Appropriation to Municipality/County (3)	-						-
Total Unrestricted Net Position Utilized in Proposed Budget	84,017	-	-	-	-	-	84,017
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 99,207	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99,207

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 67,635 \$ - \$ - \$ - \$ - \$ - \$ 67,635
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2021
Clinton Township
Sewerage Authority

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2021 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

Clinton Township Sewerage Authority

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

enter X to the left if this paragraph is applicable

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Clinton Township Sewerage Authority, on the _____ day of _____, _____.

OR

enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the Clinton Township Sewerage Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Edward Schneider		
Title:	Secretary		
Address:	79 Beaver Ave, Suite 5 Clinton, NJ 08809		
Phone Number:	908-735-5026	Fax Number:	908-735-8916
E-mail address	ctsa@embarqmail.com		

2021 CAPITAL BUDGET/PROGRAM MESSAGE

Clinton Township Sewerage Authority (Name)

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

N/A, no capital budget

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

N/A, no capital budget

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

N/A, no capital budget

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

N/A, no capital budget

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A, no capital budget

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

Add additional sheets if necessary.

Proposed Capital Budget

Clinton Township Sewerage Authority

For the Period January 1, 2021 to December 31, 2021

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Type in Description	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
TOTAL PROPOSED CAPITAL BUDGET						
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Clinton Township Sewerage Authority

For the Period January 1, 2021 to December 31, 2021

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget				
		Year 2021	2022	2023	2024	2025
<i>Sewer</i>						
Type in Description	\$ -	\$ -				
Type in Description	-	-				
Type in Description	-	-				
Type in Description	-	-				
Total	-	-				
<i>N/A</i>						
Type in Description	-	-				
Type in Description	-	-				
Type in Description	-	-				
Type in Description	-	-				
Total	-	-				
<i>N/A</i>						
Type in Description	-	-				
Type in Description	-	-				
Type in Description	-	-				
Type in Description	-	-				
Total	-	-				
<i>N/A</i>						
Type in Description	-	-				
Type in Description	-	-				
Type in Description	-	-				
Type in Description	-	-				
Total	-	-				
<i>N/A</i>						
Type in Description	-	-				
Type in Description	-	-				
Type in Description	-	-				
Type in Description	-	-				
Total	-	-				
<i>N/A</i>						
Type in Description	-	-				
Type in Description	-	-				
Type in Description	-	-				
Type in Description	-	-				
Total	-	-				
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Clinton Township Sewerage Authority

For the Period January 1, 2021 to December 31, 2021

Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Type in Description	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ -					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.