

Authority Budget of:

Clinton Township Sewerage Authority

State Filing Year

2019

For the Period:

January 1, 2019

to

December 31, 2019

<http://www.clintontwpnj.com/>

Authority Web Address

Department Of



**Community
Affairs**

Division of Local Government Services

2019 AUTHORITY BUDGET

Certification Section

2019

Clinton Township Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2019 TO December 31, 2019

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 11/20/2018

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

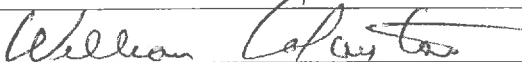
2019 PREPARER'S CERTIFICATION

Clinton Township Sewerage Authority AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	William Colantano Jr.		
Title:	Certified Public Accountant / Registered Municipal Accountant		
Address:	BKC, CPAs, PC 114 Broad Street, Flemington, NJ 08822		
Phone Number:	908-782-7900	Fax Number:	908-782-4328
E-mail address	wmc@bkc-cpa.com		

2019 APPROVAL CERTIFICATION

Clinton Township Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Clinton Township Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 1st day of November 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Edward Schneider		
Title:	Secretary		
Address:	79 Beaver Avenue, Suite 5, Clinton, NJ 08809		
Phone Number:	908-735-5026	Fax Number:	908-735-8916
E-mail address	ctsa@embarqmail.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	Clintontwpnj.com
--------------------------	------------------

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Steve Krommenhoek

Title of Officer Certifying compliance

Chairman

Signature

2019 AUTHORITY BUDGET RESOLUTION

Clinton Township Sewerage Authority

FISCAL YEAR: FROM: January 1, 2019 **TO:** December 31, 2019

WHEREAS, the Annual Budget and Capital Budget for the Clinton Township Sewerage Authority for the fiscal year beginning, January 1, 2019 and ending, December 31, 2019 has been presented before the governing body of the Clinton Township Sewerage Authority at its open public meeting of November 1st, 2018; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 1,213,000, Total Appropriations, including any Accumulated Deficit if any, of \$ 1,304,835 and Total Unrestricted Net Position utilized of \$ 91,835; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$-0- and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$-0-; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Clinton Township Sewerage Authority, at an open public meeting held on November 1st, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Clinton Township Sewerage Authority for the fiscal year beginning, January 1, 2019 and ending, December 31, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Clinton Township Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 6, 2018.

(Secretary's Signature)

(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Steve Krommenhoek				
Peter Geiger				
Edward Schneider				
Katrin Sethna				
Michael Maurer				
Michael McCue				

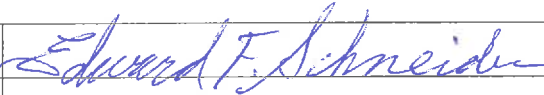
2019 ADOPTION CERTIFICATION

Clinton Township Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Clinton Township Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 6th day of, December 2018.

Officer's Signature:			
Name:	Edward Schneider		
Title:	Secretary		
Address:	79 Beaver Ave, Suite 5 Clinton, NJ 8809		
Phone Number:	908-735-5026	Fax Number:	908-735-8916
E-mail address	ctsa@embarqmail.com		

2019 ADOPTED BUDGET RESOLUTION

62-2018

Clinton Township Sewerage Authority AUTHORITY

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the Clinton Township Sewerage Authority for the fiscal year beginning January 1, 2019 and ending, December 31, 2019 has been presented for adoption before the governing body of the Clinton Township Sewerage Authority at its open public meeting of December 6th, 2018; and

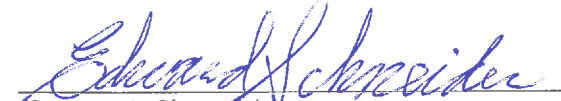
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 1,213,000, Total Appropriations, including any Accumulated Deficit, if any, of \$1,304,835 and Total Unrestricted Net Position utilized of \$91,835; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$-0- and Total Unrestricted Net Position planned to be utilized of \$-0- and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Clinton Township Sewerage Authority, at an open public meeting held on November 1st, 2018 that the Annual Budget and Capital Budget/Program of the Clinton Township Sewerage Authority for the fiscal year beginning, January 1, 2019 and, ending, December 31, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

12/6/18
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Steve Krommenhoek	X			
Peter Geiger	X			
Edward Schneider	X			
Katrin Sethna	X			
Michael Maurer	X			
Michael McCue				Did Not Vote

2019 AUTHORITY BUDGET

Narrative and Information Section

2019 AUTHORITY BUDGET MESSAGE & ANALYSIS

Clinton Township Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

Administration – personnel:

Wages increased 15% due to expected increased part-time help based on Authority needs.

Administration – Miscellaneous decrease of 17.6% is attributable to:

Computer charges are expected to increase by 16.67% due to the anticipation of switching accounting/billing systems.

Telephone fees are expected to decrease by 50% due to change in communication methods including the discontinued use of land lines.

Education fees are expected to increase by 50% due to new part-time employee taking classes relating to job duties.

Cost of Providing Service – Miscellaneous decrease of 32.7% attributable to:

Repairs & Maintenance decreased by 50% due to the expectation of less repairs needed.

Water increased by 25% due to an expected increase in usage rates.

Calibration increased by 50% due to an expected increase in meter calibration services.

Travel increased by 25% for litigation, conference attendance, and classes.

NJ on Call (markouts) increased by 20% resulting from storms.

Geographic Information System decreased by 100% because it is a nonrecurring expense.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.

Interest income increase of 25% is a result of continued trend of improved bank interest rates.

Late charges income decrease of 50% is to align the budgeted amount closer to actual amounts and in anticipation of receiving less late charges due to lower anticipated receivables.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

There is no direct impact on the Authority.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Unrestricted Net Position to be utilized for rate stabilization purposes.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

Not applicable

6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)**

Not applicable

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

There is a projected rate increase of \$10 for 2019, a 2% increase over 2018. The increase of \$10 per unit will generate \$8,000 of additional service charges. The previous increase of \$20 per unit was for the year 2018.

AUTHORITY CONTACT INFORMATION 2019

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Clinton Township Sewerage Authority		
Federal ID Number:	22-2128671		
Address:	79 Beaver Ave. Suite 5		
City, State, Zip:	Clinton	NJ	08809
Phone: (ext.)	908-735-5026	Fax:	908-735-8916

Preparer's Name:	William Colantano Jr. CPA RMA		
Preparer's Address:	BKC, CPAs, PC 114 Broad Street		
City, State, Zip:	Flemington	NJ	08822
Phone: (ext.)	908-782-7900	Fax:	908-782-4328
E-mail:	wmc@bkc-cpa.com		

Chief Executive Officer:	Steve Krommenhoek, Chairman		
Phone: (ext.)	908-735-5026	Fax:	908-735-8916
E-mail:	skrommenhoek.ctsa@embarqmail.com		

Chief Financial Officer:	Meliss Paulus		
Phone: (ext.)	908-735-5026	Fax:	908-735-8916
E-mail:	ctsa@embarqmail.com		

Name of Auditor:	William Colantano Jr. CPA RMA		
Name of Firm:	BKC, CPAs, PC		
Address:	114 Broad Street		
City, State, Zip:	Flemington	NJ	08822
Phone: (ext.)	908-782-7900	Fax:	908-782-4328
E-mail:	wmc@bkc-cpa.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Clinton Township Sewerage Authority

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2017 or 2018) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 1
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2017 or 2018) Transmittal of Wage and Tax Statements: \$72,000.00
- 3) Provide the number of regular voting members of the governing body: 6
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **No** *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering)

Yes

If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **No**
If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? **No**
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **No**
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **No***If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **No** *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authorities procedures for all employees.**

Compensation is determined as the finance committee reviews the needs of the Authority and availability of financial resources.

- 11) Did the Authority pay for meals or catering during the current fiscal year? **No** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **No** *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel **No**
 - b. Travel for companions **No**
 - c. Tax indemnification and gross-up payments **No**
 - d. Discretionary spending account **No**
 - e. Housing allowance or residence for personal use **No**
 - f. Payments for business use of personal residence **No**
 - g. Vehicle/auto allowance or vehicle for personal use **No**
 - h. Health or social club dues or initiation fees **No**
 - i. Personal services (i.e.: maid, chauffeur, chef) **No**
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **Yes** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **No** ___ *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? ___ **No** *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **No, not required for the Authority since all debt of the authority has been issued by the NJ Environmental Infrastructure Trust. However, applicable documents have been submitted to the NJEIT.** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable)*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **No** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **No** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**
Clinton Township Sewerage Authority

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Clinton Township Sewerage Authority
to December 31, 2019

For the Period January 1, 2019

A B C D E F G H I J K L M N O P Q R S T
 C D E F G H I J K L M N O P Q R S T
 Position (Can Check more than 1 Column; for each person) Reportable Compensation from Authority (W-2/1099)

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15	Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities			
																				35	\$ 65,500	\$ 5,000
1	Meliss Paulus	Administrator	3	x	x	x			1,000				95,554	None					95,554			
2	Peter Geiger	Vice Chairman	5	x	x	x			1,100				1,100	None					1,100			
3	Steve Krommenhoek	Chairman	3	x	x	x			1,000				1,000	None					1,000			
4	Edward Schneider	Secretary	3	x	x	x			1,000				1,000	None					1,000			
5	Katrin Sethna	Treasurer	3	x	x	x			1,000				1,000	None					1,000			
6	Michael Maurer	Member	3	x					1,000				1,000	None					1,000			
7	Michael McCue	Member	3	x					1,000				1,000	None					1,000			
8									0				0	None					0			
9									0				0	None					0			
10									0				0	None					0			
11									0				0	None					0			
12									0				0	None					0			
13									0				0	None					0			
14									0				0	None					0			
15									0				0	None					0			
									\$ 71,600	\$ 5,000	\$ -	\$ 25,054	\$ 101,654							\$ -	\$ -	\$ 101,654
Total:									\$ 71,600	\$ 5,000	\$ -	\$ 25,054	\$ 101,654							\$ -	\$ -	\$ 101,654

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Clinton Township Sewerage Authority
 For the Period January 1, 2019 to December 31, 2019

	Annual Cost		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	# of Covered Members (Medical & Rx) Proposed Budget	Estimate Proposed Budget							
Active Employees - Health Benefits - Annual Cost									
Single Coverage	1	\$ 12,480	\$ 12,480	1	1	\$ 13,197	\$ 13,197	\$ (717)	-5.4%
Parent & Child									#DIV/0!
Employee & Spouse (or Partner)									#DIV/0!
Family									#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			(3,245)				(3,035)	(210)	6.9%
Subtotal	1	\$ 9,235	\$ 9,235	1	1	\$ 10,162	\$ 10,162	(927)	-9.1%
Commissioners - Health Benefits - Annual Cost									
Single Coverage									#DIV/0!
Parent & Child									#DIV/0!
Employee & Spouse (or Partner)									#DIV/0!
Family									#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	0	\$ -	\$ -	0	0	\$ -	\$ -	-	#DIV/0!
Retirees - Health Benefits - Annual Cost									
Single Coverage									#DIV/0!
Parent & Child									#DIV/0!
Employee & Spouse (or Partner)									#DIV/0!
Family									#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	0	\$ -	\$ -	0	0	\$ -	\$ -	-	#DIV/0!
GRAND TOTAL	1	\$ 9,235	\$ 9,235	1	1	\$ 10,162	\$ 10,162	(927)	-9.1%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)	Yes or No
Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Shared Service Agreements

Clinton Township Sewerage Authority

January 1, 2019 to December 31, 2019

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority

If No Shared Services X this Box

X

2019 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Clinton Township Sewerage Authority
 For the Period January 1, 2019 to December 31, 2019

	<i>FY 2019 Proposed Budget</i>					<i>FY 2018 Adopted Budget</i>		<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations		
	-	-	-	-	-	-	-		
REVENUES									
Total Operating Revenues	\$ 1,213,000	\$ -	\$ -	\$ -	\$ 1,213,000	\$ 1,207,000	\$ 6,000	0.5%	
Total Non-Operating Revenues	-	-	-	-	-	-	-	#DIV/0!	
Total Anticipated Revenues	<u>1,213,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,213,000</u>	<u>1,207,000</u>	<u>6,000</u>	<u>0.5%</u>	
APPROPRIATIONS									
Total Administration	260,400	-	-	-	260,400	248,600	11,800	4.7%	
Total Cost of Providing Services	819,900	-	-	-	819,900	822,400	(2,500)	-0.3%	
Total Principal Payments on Debt Service in Lieu of Depreciation	107,810	-	-	-	107,810	109,490	(1,680)	-1.5%	
Total Operating Appropriations	1,188,110	-	-	-	1,188,110	1,180,490	7,620	0.6%	
Total Interest Payments on Debt	31,725	-	-	-	31,725	34,475	(2,750)	-8.0%	
Total Other Non-Operating Appropriations	85,000	-	-	-	85,000	85,000	-	0.0%	
Total Non-Operating Appropriations	116,725	-	-	-	116,725	119,475	(2,750)	-2.3%	
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	1,304,835	-	-	-	1,304,835	1,299,965	4,870	0.4%	
Less: Total Unrestricted Net Position Utilized	91,835	-	-	-	91,835	92,965	(1,130)	-1.2%	
Net Total Appropriations	1,213,000	-	-	-	1,213,000	1,207,000	6,000	0.5%	
ANTICIPATED SURPLUS (DEFICIT)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>#DIV/0!</u>	

Revenue Schedule

Clinton Township Sewerage Authority
For the Period January 1, 2019 to December 31, 2019

	<i>FY 2019 Proposed Budget</i>						<i>FY 2018 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>	
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
							Total All Operations	All Operations	All Operations	
OPERATING REVENUES										
<i>Service Charges</i>										
Residential	1,193,000						\$ 1,193,000	\$ 1,185,000	\$ 8,000	0.7%
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Service Charges	1,193,000						1,193,000	1,185,000	8,000	0.7%
<i>Connection Fees</i>										
Residential							-	-	-	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees							-	-	-	#DIV/0!
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Parking Fees							-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>										
Interest Income	15,000						15,000	12,000	3,000	25.0%
Late Charges	5,000						5,000	10,000	(5,000)	-50.0%
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Total Other Revenue	20,000						20,000	22,000	(2,000)	-9.1%
Total Operating Revenues	1,213,000						1,213,000	1,207,000	6,000	0.5%
NON-OPERATING REVENUES										
<i>Other Non-Operating Revenues (List)</i>										
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Total Other Non-Operating Revenue							-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>										
Interest Earned							-	-	-	#DIV/0!
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Interest							-	-	-	#DIV/0!
Total Non-Operating Revenues							-	-	-	#DIV/0!
TOTAL ANTICIPATED REVENUES	\$ 1,213,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,213,000	\$ 1,207,000	\$ 6,000	0.5%

Prior Year Adopted Revenue Schedule

Clinton Township Sewerage Authority

FY 2018 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	1,185,000						\$ 1,185,000
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	1,185,000	-	-	-	-	-	1,185,000
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Interest Income	12,000						12,000
Late Charges	10,000						10,000
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	22,000	-	-	-	-	-	22,000
Total Operating Revenues	1,207,000	-	-	-	-	-	1,207,000
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Total Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned							-
Penalties							-
Other							-
Total Interest	-	-	-	-	-	-	-
Total Non-Operating Revenues	-	-	-	-	-	-	-
TOTAL ANTICIPATED REVENUES	\$ 1,207,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,207,000

Appropriations Schedule

Clinton Township Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget						Total All	FY 2018 Adopted	\$ Increase (Decrease)	% Increase (Decrease)
	Sewer	N/A	N/A	N/A	N/A	N/A	Operations	Total All	Proposed vs. Adopted	Proposed vs. Adopted
								Operations	All Operations	All Operations
OPERATING APPROPRIATIONS										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 110,400						\$ 110,400	\$ 96,000	\$ 14,400	15.0%
Fringe Benefits	27,200						27,200	25,600	1,600	6.3%
Total Administration - Personnel	137,600	-	-	-	-	-	137,600	121,600	16,000	13.2%
<i>Administration - Other (List)</i>										
Professional Fees	77,000						77,000	77,200	(200)	-0.3%
Insurance	12,000						12,000	12,000	-	0.0%
Director's Fees	6,100						6,100	6,100	-	0.0%
Office Rent	9,000						9,000	9,000	-	0.0%
Miscellaneous Administration*	18,700						18,700	22,700	(4,000)	-17.6%
Total Administration - Other	122,800	-	-	-	-	-	122,800	127,000	(4,200)	-3.3%
Total Administration	260,400	-	-	-	-	-	260,400	248,600	11,800	4.7%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages							-	-	-	#DIV/0!
Fringe Benefits							-	-	-	#DIV/0!
Total COPS - Personnel							-	-	-	#DIV/0!
<i>Cost of Providing Services - Other (List)</i>										
Treatment Costs	550,000						550,000	550,000	-	0.0%
Maintenance Labor-Operator	159,000						159,000	147,000	12,000	8.2%
Maintenance Labor-Contracted	51,000						51,000	51,000	-	0.0%
Utilities	30,000						30,000	30,000	-	0.0%
Miscellaneous COPS*	29,900						29,900	44,400	(14,500)	-32.7%
Total COPS - Other	819,900	-	-	-	-	-	819,900	822,400	(2,500)	-0.3%
Total Cost of Providing Services	819,900	-	-	-	-	-	819,900	822,400	(2,500)	-0.3%
Total Principal Payments on Debt Service in Lieu of Depreciation	107,810	-	-	-	-	-	107,810	109,490	(1,680)	-1.5%
Total Operating Appropriations	1,188,110	-	-	-	-	-	1,188,110	1,180,490	7,620	0.6%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	31,725						31,725	34,475	(2,750)	-8.0%
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve	85,000						85,000	85,000	-	0.0%
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves							-	-	-	#DIV/0!
Total Non-Operating Appropriations	116,725	-	-	-	-	-	116,725	119,475	(2,750)	-2.3%
TOTAL APPROPRIATIONS	1,304,835	-	-	-	-	-	1,304,835	1,299,965	4,870	0.4%
ACCUMULATED DEFICIT							-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,304,835	-	-	-	-	-	1,304,835	1,299,965	4,870	0.4%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation							-	-	-	#DIV/0!
Other	91,835						91,835	92,965	(1,130)	-1.2%
Total Unrestricted Net Position Utilized	91,835	-	-	-	-	-	91,835	92,965	(1,130)	-1.2%
TOTAL NET APPROPRIATIONS	\$ 1,213,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,213,000	\$ 1,207,000	\$ 6,000	0.5%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 59,405.50 \$ - \$ - \$ - \$ - \$ - \$ - \$ 59,405.50

Clinton Township Sewerage Authority
Appropriations Schedule
For the Period January 1, 2019 to December 31, 2019
Miscellaneous Appropriations

<u>Account</u>	<u>Year</u>		<u>Difference</u>	<u>Percent</u>
	<u>2019</u>	<u>2018</u>		<u>Difference</u>
Miscellaneous Administration:				
Office Supplies and Expenses	\$ 1,500	\$ 1,500	\$ -	0.00%
Postage	2,500	2,500	-	0.00%
Computer Expenses	3,500	3,000	500	16.67%
Telephone	5,000	10,000	(5,000)	-50.00%
Education	1,500	1,000	500	50.00%
Advertising	500	500	-	0.00%
Contingency	1,000	1,000	-	0.00%
Debt Service Admin Fee	3,200	3,200	-	0.00%
Total	<u>\$ 18,700</u>	<u>\$ 22,700</u>	<u>\$ (4,000)</u>	-17.62%
Miscellaneous Cost of Providing Services:				
Repairs and Maintenance	\$ 15,000	\$ 30,000	\$ (15,000)	-50.00%
Water	1,000	800	200	25.00%
Calibration	7,500	5,000	2,500	50.00%
Travel	2,500	2,000	500	25.00%
NJ One Call	1,800	1,500	300	20.00%
Capacity Reserve - Deer Meadows	2,100	2,100	-	0.00%
Geographic Information System	-	3,000	(3,000)	-100.00%
Total	<u>\$ 29,900</u>	<u>\$ 44,400</u>	<u>\$ (14,500)</u>	-32.66%

Prior Year Adopted Appropriations Schedule

Clinton Township Sewerage Authority

FY 2018 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 96,000						\$ 96,000
Fringe Benefits	25,600						25,600
Total Administration - Personnel	121,600	-	-	-	-	-	121,600
<i>Administration - Other (List)</i>							
Professional Fees	77,200						77,200
Insurance	12,000						12,000
Director's Fees	6,100						6,100
Office Rent	9,000						9,000
Miscellaneous Administration*	22,700						22,700
Total Administration - Other	127,000	-	-	-	-	-	127,000
Total Administration	248,600	-	-	-	-	-	248,600
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages							-
Fringe Benefits							-
Total COPS - Personnel		-	-	-	-	-	-
<i>Cost of Providing Services - Other (List)</i>							
Treatment Costs	550,000						550,000
Maintenance Labor-Operator	147,000						147,000
Maintenance Labor-Contracted	51,000						51,000
Utilities	30,000						30,000
Miscellaneous COPS*	44,400						44,400
Total COPS - Other	822,400	-	-	-	-	-	822,400
Total Cost of Providing Services	822,400	-	-	-	-	-	822,400
Total Principal Payments on Debt Service in Lieu of Depreciation	109,490	-	-	-	-	-	109,490
Total Operating Appropriations	1,180,490	-	-	-	-	-	1,180,490
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	34,475	-	-	-	-	-	34,475
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	85,000						85,000
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	119,475	-	-	-	-	-	119,475
TOTAL APPROPRIATIONS	1,299,965	-	-	-	-	-	1,299,965
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,299,965	-	-	-	-	-	1,299,965
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation							-
Other	92,965						92,965
Total Unrestricted Net Position Utilized	92,965	-	-	-	-	-	92,965
TOTAL NET APPROPRIATIONS	\$ 1,207,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,207,000

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 59,024.50 \$ - \$ - \$ - \$ - \$ - \$ - \$ 59,024.50

Debt Service Schedule - Principal

Clinton Township Sewerage Authority

If Authority has no debt X this box

		<i>Fiscal Year Ending in</i>							
		Proposed Budget Year 2019	2020	2021	2022	2023	2024	Thereafter	Total Principal Outstanding
Sewer									
	Adopted Budget Year 2018								
	\$ 28,558	\$ 28,073	\$ 27,589	\$ 35,336	\$ 34,689	\$ 33,619	\$ 20,000	\$ -	\$ 179,306
	80,932	79,737	78,482	85,156	83,677	90,185	88,542	343,404	849,183
	Type in Issue Name								
	Type in Issue Name								
	Total Principal	107,810	106,071	120,492	118,366	123,804	108,542	343,404	1,028,489
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Type in Issue Name								
	Total Principal								
	N/A								
	Type in Issue Name								

Debt Service Schedule - Interest

Clinton Township Sewerage Authority

	<i>Fiscal Year Ending in</i>							Total Interest Payments Outstanding	
	Adopted Budget Year 2018	Proposed Budget Year 2019	2020	2021	2022	2023	2024		Thereafter
Sewer									
NJ Environmental Inf.- 2004 Issue	\$ 5,975	\$ 5,225	\$ 4,475	\$ 3,725	\$ 2,725	\$ 1,725	\$ 875	-	\$ 18,750
NJ Environmental Inf.- 2010 Issue	28,500	26,500	24,400	22,200	19,725	17,250	14,500	30,750	155,325
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	<u>34,475</u>	<u>31,725</u>	<u>28,875</u>	<u>25,925</u>	<u>22,450</u>	<u>18,975</u>	<u>15,375</u>	<u>30,750</u>	<u>174,075</u>
N/A									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
N/A									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
N/A									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
N/A									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	<u>34,475</u>	<u>31,725</u>	<u>28,875</u>	<u>25,925</u>	<u>22,450</u>	<u>18,975</u>	<u>15,375</u>	<u>30,750</u>	<u>174,075</u>
TOTAL INTEREST ALL OPERATIONS									

Net Position Reconciliation

Clinton Township Sewerage Authority
 For the Period January 1, 2019 to December 31, 2019

FY 2019 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 9,465,048						\$ 9,465,048
Less: Invested in Capital Assets, Net of Related Debt (1)	7,976,484						7,976,484
Less: Restricted for Debt Service Reserve (1)	1,402,236						-
Less: Other Restricted Net Position (1)	86,328						1,402,236
Total Unrestricted Net Position (1)							86,328
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization	92,965						92,965
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)	150,000						150,000
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	143,363	-	-	-	-	-	143,363
Unrestricted Net Position Utilized to Balance Proposed Budget	91,835						91,835
Unrestricted Net Position Utilized in Proposed Capital Budget							-
Appropriation to Municipality/County (3)							-
Total Unrestricted Net Position Utilized in Proposed Budget	91,835						91,835
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 51,528	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,528

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 59,406 \$ - \$ - \$ - \$ - \$ - \$ 59,406
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2019

Clinton Township
Sewerage Authority

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

Clinton Township Sewerage Authority

FISCAL YEAR: FROM: January 1, 2019 **TO:** December 31, 2019

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the _____ Authority, on the _____ day of _____.

OR

It is hereby certified that the governing body of the Clinton Township Sewerage Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): **No capital budget is determined to be necessary for 2019.**

Officer's Signature:			
Name:	Edward Schneider		
Title:	Secretary		
Address:	79 Beaver Ave, Suite 5 Clinton, NJ 08809		
Phone Number:	908-735-5026	Fax Number:	908-735-8916
E-mail address	ctsa@embarqmail.com		

2019 CAPITAL BUDGET/PROGRAM MESSAGE

Clinton Township Sewerage Authority

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

N/A, no capital budget

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

N/A, no capital budget

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

N/A, no capital budget

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

N/A, no capital budget

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A, no capital budget

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A, no capital budget

Add additional sheets if necessary.

Proposed Capital Budget

Clinton Township Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Type in Description	\$ -	Not Applicable				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Clinton Township Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

Fiscal Year Beginning in _____

	Estimated Total Cost	Current Budget Year 2019	2020	2021	2022	2023	2024
<i>Sewer</i>							
Type in Description	\$ -	\$ -	Not Applicable				
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Clinton Township Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

	Estimated Total Cost	<i>Funding Sources</i>			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Sewer</i>					
Type in Description	\$ -	Not Applicable			
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ -				
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.