

Clinton Township Sewerage Authority

Meeting Minutes— April 4, 2024

Chairman Krommenhoek called the meeting to order at 8:30 a.m.

Statement of Adequate Notice

Chairman Krommenhoek stated adequate public notice had been provided in accordance with the Open Public Meetings Act.

Pledge of Allegiance

Attendance Roll Call:

Steven Krommenhoek (remotely), Chairman	present
Edward Schneider, Secretary	present
Katrin Glode-Sethna (remotely), Treasurer	present – 8:48 a.m.
Joseph Wrba	absent
Daniel McTiernan	present

Also present:

Bill Glaser (remotely), Council Liaison
Ted Del Guercio III (remotely), General Counsel
John Ruschke (remotely), Engineer
Roger Parr (remotely), Licensed Operator
Prantik Chakraborty (remotely), Licensed Operator
Meliss Paulus (remotely), Administrator
Tara Stokes, Clerk

Oath of Office – Daniel McTiernan

Mr. Daniel McTiernan was re-appointed to Peter Geiger’s unexpired term by the Mayor and Council of Clinton Township. Mr. Del Guercio administered the Oath of Office to Daniel McTiernan.

Nomination of Vice-Chair

Mr. McTiernan was nominated to fill the vacant position of Vice-Chairman. Steven Krommenhoek motioned, and Edward Schneider seconded the motion to appoint Daniel McTiernan as Vice-Chairman. There being no further discussion, the roll was called.

Resolution #32-2024

Steven Krommenhoek	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Absent
Joseph Wrba	Absent
Daniel McTiernan	Yes

Minutes

March 7, 2024 – Open Session

A motion was made by Chairman Krommenhoek and seconded by Katrin Glode-Sethna to approve the open session minutes from the March 7, 2024 meeting. There being no further discussion, a voice vote was called. All ayes.

Public Comment

None

Old Business/Current Business

Capacity Requests

There was nothing new to report or discuss.

Pending Connections

- 13 Moebus Place – Warehouse
- 248-250 Hamden Rd
- 1728 Route 31 – Caldwell Property

There was nothing new to report or discuss.

- 6 West Street

Mr. Chris Nusser, PE, PP Senior Project Manager of French & Parrello Associates on behalf the Annandale Village Project, requested that the Clinton Township Sewerage Authority sign off the NJDEP TWA. Mr. Nusser previously received a treatment works approval for the project to relocate the sewer line on Washington Street. However, the NJDEP approval had lapsed, and they are in the process of reapplying to the NJDEP for an extension/reauthorization.

Mr. Del Guercio, General Counsel, advised that since Resolution #60-2021 was passed on September 2, 2021, authorizing the Clinton Township Sewerage Authority chairman to sign off on the TWA, no new resolution would be needed.

- 1707 Route 31 – Dunkin Donuts/Gas Station

It is noted that bond posting by the developer as well as all applicable agreements are in process.

Route 31 Development

- 1734 Route 31 – Medical Office Building
- 1732 Route 31 – Fair Share Housing Ingerman

Mr. Ruschke provided three vendor quotes to Mr. Geoff Long of Ingerman for the inspection of manholes and structural integrity of the pipes for the proposed connection to the Water's Edge force main.

It was suggested that separate meeting be held with the Clinton Township Sewerage Authority, Clinton Township, and Ingerman to discuss in further detail. Ms. Paulus will coordinate scheduling the meeting.

Capital Budget Plan

There was nothing new to report or discuss.

Preventative Maintenance Program

Ms. Paulus suggested allowing Natural Systems Utilities to investigate Maple Avenue and County Route 641 for potential I&I. After further discussion, Chairman Krommenhoek recommended sending letters to property owners advising of the laws on illegal sump-pumps as the first course of action to see if that helps mitigate some of the I&I flow. All letters will be approved by the legal counsel before being mailed to the property owners.

Clinton Twp. Fair Share Housing

- Clinton LIHTC LLC/Clinton Woods (84 Affordable, Community Bldg.)

Mr. Parr is coordinating the final inspection of manholes and flush and air release valve locations before Mr. Ruschke can sign off on the final CO documentation. The inspection is tentatively scheduled to take place on April 10, 2024, at the NHHS PS.

Mini Pump Stations

There was nothing new to report or discuss.

Country Club Drive Associates

There was nothing new to report or discuss.

Maple Ave/Route 641 Infiltration & Inflow

It is noted that Maple Ave and County Route 641 had been discussed during Preventative Maintenance Program.

NHHS

- I & I

There was nothing new to report or discuss.

- Rebuild

Mr. Chakraborty provided a status update on the NHHS Pump Station Rehabilitation upgrade. VNL has been working on the rough electrical installation. The wet well and valve chamber were scheduled to arrive in March followed by their subsequent installation. Unfortunately, there has not been a lot of construction taking place this week due to the weather. Construction is expected to start up again next week. VNL will provide an updated construction timeline to Mr. Chakraborty. Mr. Chakraborty will send the timeline to the Clinton Township Sewerage Authority when it becomes available.

Ms. Paulus advised the board that a resolution needs to be passed for Application No. 5 payment from the North Hunterdon Regional High School regarding the North Hunterdon Regional High School pump station replacement in the amount of \$97,644.24.

Chairman Krommenhoek moved, and Edward Schneider seconded a motion to approve payment for Application No. 5 to the Contractor “VNL LLC” regarding the North Hunterdon Regional High School pump station replacement in the amount of \$97,644.24 and ratifies any prior actions towards making such payment. There being no further discussion, the roll was called.

Resolution #33-2024

Steven Krommenhoek	Yes
Daniel McTiernan	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent

Jersey Central Power and Light (JCPL) requires the current transformer bank at the NHHS PS be upgraded to a 277/480-volt service to accommodate the new flow. This will be a fixed price of \$12,172.83 and authorization for the Chairman to execute the signing of the fixed price agreement is needed.

Katrin Glode-Sethna moved, and Chairman Krommenhoek seconded a motion to approve payment to JCPL for the upgraded transfer bank at the NHHS PS in the amount of \$12,172.83 as well as authorizing Chairman Krommenhoek to sign the Fixed Price Agreement. There being no further discussion, the roll was called.

Resolution #34-2024

Steven Krommenhoek	Yes
Daniel McTiernan	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent

Mr. Chakraborty left the meeting at 9:04 a.m.

- HC Vo-Tech

A brief discussion ensued regarding the unsigned reservation agreement by North Hunterdon High School for the Hunterdon County Vo-Tech. Chairman Krommenhoek

will reach out to Mr. Todd Bonsall, Superintendent of Hunterdon County Vo-Tech, to discuss further.

Water's Edge Force Main

This will be discussed during Mr. Parr's operators report.

New Business

Operator's Report

Mr. Parr provided a written report. The following activities/issues were reported:

- Pump Station Activities
 - All stations are operational. The stations have been inspected weekly, with data taken and baskets cleaned. All pump station high level alarms were tested for the month.
 - Pumping Services is scheduled to perform the pump inspections and install the new spare pump on 4/8/24.
- Pump Station Issues
 - 3/19/24 – Repairs were completed on the Deer Meadow trash basket rails by NSU Services.
- Collection System Activities
 - 2/23/24 – The CTSA office was notified of an odor complaint from the Town of Clinton in the vicinity of 50 Haver Farm Rd. An NSU operator investigated odor complaint and found all manholes free flowing and no odors present.
- Alarms
 - None
- SSO's
 - None
- Additional Items
 - Water's Edge and BB1 new pump quotes.
 - Deer Meadow additional davit install quote.
 - 174 total mark out requests received.
 - 27 requests were in the service area.
 - 0 requests required an in-field mark out.

Mr. Parr advised that Pumping Services, who is scheduled to perform the pump inspections and install the new spare pump at Hamden Rd on April 8, 2024, will need to be re-scheduled.

Mr. Parr provided two quotes for Beaver Brook 1 pump 2. A new pump quote was provided by Reiner Pumping Systems in the amount of \$11,051.00. A repair quote was provided in the amount of approximately \$6,850.00. Mr. Parr advised that there is a

labor cost of approximately \$3,000.00 by Natural Systems Utilities. There is a two-week lead time. The pump was installed in 2021 and should have a prorated 5-year warranty. Mr. Parr will look into the warranty.

Chairman Krommenhoek moved, and Katrin Glode-Sethna seconded a motion to install a new pump by Reiner Pumping Systems in the amount of \$11,051.00 and approve an additional \$3,000.00 by Natural Systems for labor costs for Beaver Brook 1 pump 2. The total amount is not to exceed \$15,000.00. There being no further discussion, the roll was called.

Resolution #35-2024

Steven Krommenhoek	Yes
Daniel McTiernan	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent

Mr. Parr provided two quotes for Water's Edge pump 1. A new pump quote was provided by Reiner Pumping Systems in the amount of \$12,033.00. A repair quote was provided in the amount of \$6,850.00. Mr. Parr advised that there is a labor cost of approximately \$3,000.00 by Natural Systems Utilities. There is a two-week lead time. The pump was installed in 2022 and should have a prorated 5-year warranty. Mr. Parr will look into the warranty.

Chairman Krommenhoek moved, and Katrin Glode-Sethna seconded a motion to install a new pump by Reiner Pumping Systems in the amount of \$12,033.00 and approve an additional \$3,000.00 by Natural Systems for labor costs for Water's Edge pump 1. The total amount is not to exceed \$16,000.00. There being no further discussion, the roll was called.

Resolution #36-2024

Steven Krommenhoek	Yes
Daniel McTiernan	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent

Mr. Parr provided a quote for the Deer Meadow davit installation by Natural Systems Utilities in the amount of \$3,961.00. The new davit will be attached to the trash basket to allow for easier and safer basket cleaning.

Katrin Glode-Sethna moved, and Chairman Krommenhoek seconded a motion to approve the quote provided by Natural Systems Utilities in the amount of \$3,961.00 for the installation of the new davit at the Deer Meadow pump station. There being no further discussion, the roll was called.

Resolution #37-2024

Steven Krommenhoek	Yes
Daniel McTiernan	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent

Mr. Parr provided a work order for the replacement of the Water's Edge pump station trash basket hoist cable. A Natural Systems Utilities operator reported severe corrosion on the trash basket hoist cable and was no longer able to pull the trash basket. Natural Systems Utilities pulled the trash basket, removed the damaged cable and hook, replaced it with a new corrosive resistant stainless-steel cable, reattached to the trash basket and set back into place.

Katrin Glode-Sethna moved, and Chairman Krommenhoek seconded a motion to approve the expenditure for the replacement of the Water's Edge pump station trash basket hoist cable in the amount of \$1,896.26. There being no further discussion, the roll was called.

Resolution #38-2024

Steven Krommenhoek	Yes
Daniel McTiernan	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent

Mr. Parr left the meeting.

Northfield Bank Certificate of Deposit Renewals

Two Certificate of Deposit accounts held at Northfield Bank are set to be renewed in April of 2024. Ms. Stokes provided rates for comparable terms of certificates of deposits at other banks. Northfield Bank still provided the highest rate of 4.88% for the term of five months. Ms. Paulus reached out to Northfield Bank to inquire about a rate of 5% and is awaiting a response.

Katrin Glode-Sethna moved, and Chairman Krommenhoek seconded a motion to approve the renewal of two certificate of deposit accounts held at Northfield Bank for a rate of 4.88% in a term of five months, pending the response of the 5% rate inquiry. There being no further discussion, the roll was called.

Resolution #39-2024

Steven Krommenhoek	Yes
Daniel McTiernan	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent

Edmunds/FIS/WorldPay Account Signer

Ms. Stokes suggested that in accordance with Clinton Township Sewerage Authority banking procedures, two signers be designated for the Edmunds/FIS/WorldPay portions of the new billing and financing software that have to do with banking and account changes. Currently, Mrs. Glode-Sethna is currently the signer for Municipipay account and was nominated to be the signer for Edmunds/FIS/World Pay. Mr. Schneider was nominated as a secondary signer for Edmunds/FIS/World Pay.

Katrin Glode-Sethna moved, and Chairman Krommenhoek seconded a motion to approve Mrs. Glode-Sethna and Mr. Schneider as signers to Edmunds/FIS/World Pay. There being no further discussion, the roll was called.

Resolution #40-2024

Steven Krommenhoek	Yes
Daniel McTiernan	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent

Balaney Contracting LLC – Lawn Care Maintenance 2024 Proposal

This has been tabled until the next meeting in May. Ms. Paulus will solicit 2 more poroposals.

Vouchers

Edward Schneider moved, and Chairman Krommenhoek seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Daniel McTiernan	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent

There being no further business to discuss, upon motion duly made, seconded, and unanimously passed, the meeting was adjourned at 9:22 a.m.

ATTEST:

Taralyn Stokes, Clerk

Steven Krommenhoek, Chairman